

## BOARD DECISION SHEET

Please let the Clerk know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Board and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Clerk know as it may be necessary to advise the Board or seek further instructions from the Board.

### INTEGRATION JOINT BOARD - TUESDAY, 23 FEBRUARY 2021

	Item Title	Board Decision	Required to take action	Officer to Action
1	<u>Introduction</u>			
2	<u>Declarations of Interest</u>	<u>The Board resolved :-</u> to note the declaration.		
3	<u>Determination of Exempt Business</u>	<u>The Board resolved :-</u> to discuss Agenda Item 10 - Annual Procurement Plan - HSCP.21.008 (Public) during the public session then move to private session to discuss Agenda Item 13 - Annual Procurement Plan - HSCP.21.008 (Exempt Papers) prior to consideration of the recommendations.		
4	<u>Minute of Board Meeting of 27 January 2021</u>	<u>The Board resolved :-</u> to approve the minute as a correct record.		
5	<u>Draft Minute of Risk, Audit and Performance Systems Committee of 26 January 2021</u>	<u>The Board resolved :-</u> to note the draft minute.		

	Item Title	Board Decision	Required to take action	Officer to Action
6	<b><u>Draft Minute of Clinical and Care Governance Committee of 12 January 2021</u></b>	<b><u>The Board resolved :-</u></b> to note the draft minute.		
7	<b><u>Business Planner</u></b>	<b><u>The Board resolved :-</u></b> (i) to transfer the intended report at Line 20 – 2C progress Update – to the IJB Meeting on 25 May 2021; (ii) to transfer the intended report at Line 31 - Criminal Justice Review – to the IJB Meeting on 23 March 2021; (iii) to include a Governance Report on Membership at the IJB Meeting on 23 March 2021; and (iv) to otherwise note the Business Planner.	Clerk, ACC	
8	<b><u>Chief Officer's Report - HSCP.21.017</u></b>	<b><u>The Board resolved :-</u></b> (i) to note the report; and (ii) to acknowledge, in advance of a formal report to the IJB on 23 March 2021, the phenomenal work of the Lead Social Worker and the Criminal Justice Team provided during preparation of the Criminal Justice Inspection report.	Chief Officer, ACHSCP	
9	<b><u>Service User Representative on IJB - HSCP.21.018</u></b>	<b><u>The Board resolved :-</u></b> (i) to approve the appointment of a new Service User Representative for a three-year term from March 2021 to March 2024; and (ii) to formally note appreciation for the work undertaken by Howard Gemmell, the outgoing Service User Representative.		

	Item Title	Board Decision	Required to take action	Officer to Action
10	<b><u>Revised Model Complaints Handling Procedure - HSCP.21.015</u></b>	<p><b><u>The Board resolved :-</u></b></p> <p>(i) to approve Appendix A, - the revised Aberdeen City Integration Joint Board's Complaints Handling Procedure, and Appendix B, the summarised customer-facing guide which provides information for customers on how we handle complaints;</p> <p>(ii) to note that any presentational issues contained in the Appendices will be resolved ahead of submission to the SPSO; and</p> <p>(iii) to instruct that the finalised, approved SPSO version be circulated to the IJB Members.</p>	<p>Business Lead, ACHSCP</p> <p>Business Lead, ACHSCP</p>	
11	<b><u>Care at Home - HSCP.21.014</u></b>	<p><b><u>The Board resolved :-</u></b></p> <p>to note the report.</p>		
12	<b><u>Annual Procurement Plan - HSCP.21.008 (Public)</u></b>	<p><b><u>The Board resolved :-</u></b></p> <p>to discuss the content of the report during the public session and defer consideration of the recommendations until discussion of Agenda Item 13 - Annual Procurement Plan - HSCP.21.008 (Exempt Papers) within private session.</p>		
13	<b><u>Annual Procurement Plan - HSCP.21.008 (Exempt Papers)</u></b>	<p><b><u>The Board resolved :-</u></b></p> <p>(i) to approve the expenditure for social care services as set out in the annual work plan at Appendix A;</p> <p>(ii) to approve the award or extension of contracts as set out in the procurement business cases, at Appendix B; and</p> <p>(iii) to Make the Direction, as attached at Appendix C, and instructs the Chief Officer to issue the Direction to Aberdeen City Council.</p>	<p>Chief Finance Officer, ACHSCP</p>	

	Item Title	Board Decision	Required to take action	Officer to Action
--	------------	----------------	-------------------------	-------------------

Should you require any further information about this agenda, please contact Derek Jamieson, tel 01224 523057 or email [derjamieson@aberdeencity.gov.uk](mailto:derjamieson@aberdeencity.gov.uk)